

OTP Authentication at the time of Digital Signing ePO

Pre-Requisites:-

1. Profile of Maker User and Checker User must be registered & validated with correct email ID and Mobile No. If there is any change, then users can update the same.
2. Profile of Maker and Checker of any level must be approved by its Higher Tier.

My Profile -

Change User Profile

Home > Change User Profile

Name * AKSHAR DALPATRAI GOHEL

Gender * Male

Organization * GRAM PANCHAYAT ANKIA

Designation * Consultant

Mobile No. * 9999740059

E-mail Address * savena.atul@govcontractor.in

Captcha Answer

Update Close

3. PRI would receive OTP on registered Email Id and Mobile during updation of profile.

Profile Management

2023-2024 Home Dashboard Themes Switch Unit PR-ANKIA-FFC-V-MGR Menu

My Profile -

OTP

Home > OTP

Please enter the OTP which has been sent to your registered mobile no: gXXXXX0059 & saXXXXXXXX@govcontractor.in

Mobile OTP * 118329

Email OTP * 118329

Validate Regenerate OTP

4. PRI's day book must be closed till current date.
5. PRI's DSC must be registered in eGramSwaraj and must be approved by PFMS also.
6. Higher tier (Admin) of PRI level users would receive a request for approval for the profile submitted by Maker & Checker User.

User Management -

Approve User Profile

Home > User Management > Approve User Profile

Show 10 entries

Search:

SLNo.	Village Panchayat & Equivalent	LGD Code	User Name	User Type	Name	Designation	Contact Details	Approve/Reject
1	ANKIA	13453	PR-ANKIA-FFC-V-MGR	Maker	AKSHAR DALPATRAI GOHEL	Consultant	9999740059 savena.atul@govcontractor.in	--select-- --select-- Approve Reject

Showing 1 to 1 of 1 entries

Previous Next

Submit Close

7. On Approval of Profile details of Maker & Checker would be updated in PRIs Profile.

8. PRI need to create payment voucher and freeze the same as per the process.

Create Payment Voucher

Nature of Payment * Expenditure (EGS)

Works Administrative Activity

Expenditure Incurred Under * Schemes Other Resources

Scheme Name * XV Finance Commission - XVFC

Account Head	Amount (In Rs)
2215-Water Supply and Sanitation 102-Maintenance and Repair of Tube-wells 80-Other Expenditure	100

Reference No.

Voucher Date * 06/07/2023

Bill No.

Total Amount (In Rs) * 100

Particulars * Payment voucher for repair of tube well

Payment Details *

Mode Of Payment	Details	To Whom Paid	Amount (In Rs)
PFMS	Account Type : Bank Account No. 90781011009304	Agency Agency kerala1--PUNJAB NATIONAL BANK--4718642335478995-- -punb0471800	100

9. After the creation ePO, PRI must close the day book in order to generate the ePO.

Scheme Wise Close Day Book

Scheme Name * XV Finance Commission

Financial Year * 2023-2024

Last Day Book Closed * 06/07/2023

Day Book To Be Closed * 06/07/2023

For OTP authentication at the time of digitally signing payment file, user has to select the menu option **Sign Approve ePO**, and then OTP as received on registered Email ID and Mobile No would be entered in the below screen

Sign ePO OTP

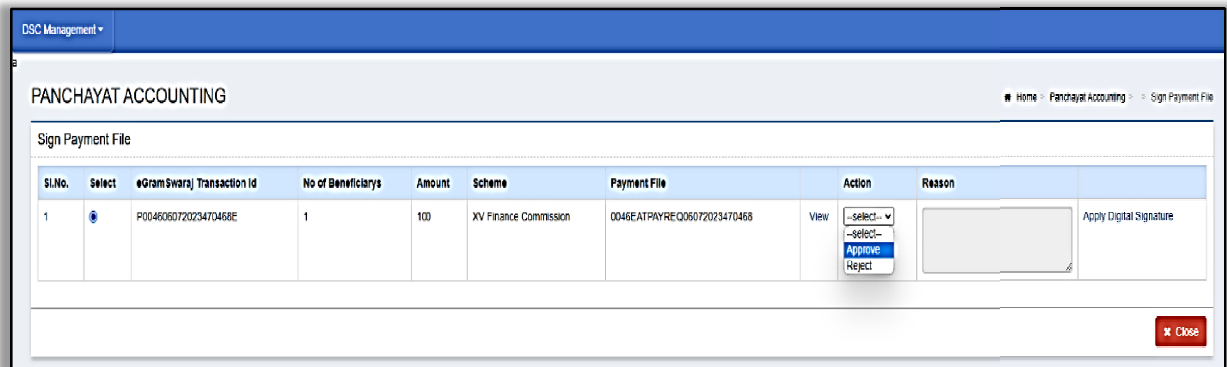
Please enter the OTP which has been sent to your registered mobile no. *

Mobile OTP * 576244

Email OTP * 576244

OTP will Expire in 04:37 minutes!

10. Once OTP is validated, then the Payment signing screen will be available and PRI Maker and Checker User need to sign the ePO digitally by apply their DSC as per the process being followed earlier.



Important:- Both Maker and Checker users must registered their correct Mobile No and Email ID in the profile, otherwise they would not be able to sign the payment file.