SoP to Use NIC E-mail ID by
(Panchayat Secretary and Elected Representatives)

1. Go to browser and enter (https://parichay.nic.in/)
2. Enter the allocated NIC Email ID and password and click on Next button as per following screen

3. In Next page, click → OTP as SMS and on Sandesh, click on Next button
4. Enter 6 digits OTP, received on registered mobile no with E-mail ID and click on Next button. (Kavach bypassed)

5. In Next screen, go to right side enter Email in a search option grid. Then in next screen, click on email option i.e. @gov.in
6. In Next screen, click on **Click here to access** option

7. In Next screen, all E-mail received will be displayed.